

## Child Protection Law Plan

### Overview:

Camp Friedenswald is licensed by the State of Michigan and operates under the guidelines established by the Children's Protective Services (CPS) division of the Department of Human Services (DHS). A concern of CPS is child abuse. Therefore, CPS has established the following procedures:

### The Long Of It:

#### 1. Definitions for Michigan State Law:

- a) Child: person under 18 years of age.
- b) Child Abuse: harm or threatened harm to a child's health or welfare by a person responsible for the child's health or welfare which occurs through non-accidental physical or mental injury, sexual abuse, or maltreatment.
- c) Child Neglect: harm to a child's health or welfare by a person responsible for the child's health or welfare which occurs through negligent treatment, including the failure to provide adequate food, clothing, shelter or medical care.

Source: Department of Human Services, division of Children's Protective Services

#### 2. Staff Procedures:

- a) Upon arrival of campers the health officer shall screen all campers to note their physical condition. Note any bruises, cuts or markings on the child's body. (See document of indicators)
- b) The counselors shall watch for any signs of child abuse or neglect.
- c) If child abuse is "suspected," report it to the Executive Director or Program Director.
- d) If a camper confides in you of having been abused or neglected, only relate this information to those in authority. Do NOT tell any camper or other staff member!
- e) Campers' records and applications shall be kept confidential. No one shall have access to the camp files and campers' files except: the Executive Director, Program Director, Health Officer, and Operations Director.

#### 3. Reporting Procedures:

- a) The Executive Director shall make an immediate verbal report to DHS.
- b) Within 72 hours a written report shall be made to the DHS Centralized Intake. The written report shall contain the name of the child and a description of the abuse or neglect. If possible, the report shall contain the names and addresses of the child's parents/guardian, or the persons with whom the child resides, the child's age, and other information which might establish the cause of abuse or neglect and the manner in which it occurred. Use form DHS- 3200.
- c) If camper seems injured, medical treatment will be given by the nearest hospital or

doctor on call.

- d) The Department of Human Services has established a Centralized Intake to report alleged abuse and neglect of children and adults. Centralized Intake will accept and process reports of alleged abuse and neglect twenty four (24) hours and day, seven (7) days a week for the entire year.

**Centralized Intake for Abuse and Neglect**

**855-444-3911**

(Additional contact information posted in the office)

The Short Of It:

- o The law requires a report if you have suspicion of child abuse.
- o Report your suspicion only to those in authority (ED, PD, etc.).